



CITIZENS' FINANCIAL OVERSIGHT COMMITTEE

Minutes for August 5, 2020 Meeting

Meeting Date	August 5, 2020
Meeting Time	3:00 p.m.
Meeting Location	TEAMS Tele-Conference Meeting
Chairman	John Horne
Note Taker	Michele Boyes, Agency Administrative Associate
Attendance	<p>Committee Members: David Ballard Pat Barber Brady Chapman Susan Harrigan Garin Hoover John Horne Deanna Howell Robert Stanell Scott Hopes</p> <p>Board Members: Charlie Kennedy</p> <p>Staff: Doug Wagner, Deputy Superintendent of Business Services and Operations Kevin Chapman, Director of Strategic Planning and District Initiatives Tim Barger, Associate Superintendent of Finance Jacob Davis, HR Operations Analyst</p> <p>Community Members: Mary Foreman, Audit Committee Member</p>
Opening	<p>Call to Order</p> <ul style="list-style-type: none"> Chair Horne called the meeting to order at 2:03 p.m. <p>Audio Recording</p> <ul style="list-style-type: none"> Chair Horne announced the meeting was being audio recorded. <p>Approval of the Minutes</p> <ul style="list-style-type: none"> Chair Horne asked for approval of the minutes from the June 3, 2020 Meeting. <p>Motion: The motion to approve the minutes from the June 3, 2020 Meeting was made by Mr. Stanell and seconded by Ms. Harrigan.</p> <p>Vote: The motion passed 8-0.</p>

	<p>Mr. Hoover inquired how the public was notified about the meeting and recommended the link to meetings be posted on the calendar and the agenda. Chair Horne noted he would research the request and provide a response at the next meeting.</p> <p>Ms. Barber asked for clarification regarding the process for requesting to speak during the meeting. Chair Horne requested everyone speak up if they wish to comment.</p>
Public Comment	Notes: There were no requests for Public Comment.
Old Business	<p>Climate Survey Results Notes: Mr. Kevin Chapman had no update on the Climate Survey other than noting the District was in the process of getting Board approval of the Strategic Plan.</p> <p>Exit Survey Discussion Notes: Mr. Kevin Chapman reviewed recent results of the Exit Survey. He noted there have been 43 responses in the last two months. Mr. Wagner provided additional information. The Committee asked questions during the review. Mr. Chapman agreed to send the information to the committee.</p> <p>Mr. Stanell inquired if the survey included any COVID related questions. Mr. Chapman agreed to add a question to the survey.</p> <p>Following his report, Mr. Kevin Chapman left the meeting at 2:20 PM.</p> <p>Board Comments from Presentation Review Notes: Chair Horne noted he had received comments from School Board Vice-Chair Kennedy regarding the Committee's presentation.</p> <p>Board Presentation – Date to Present to the Board Notes: Chair Horne announced the Committee was scheduled to present the report to the Board at August 25, 2020 Workshop. He noted the workshop would begin at 4:00 PM. Mr. Stanell noted the presentation was scheduled for 4:30 PM. Ms. Boyes clarified that the meeting was open to the public and would also be virtual. Ms. Harrigan, Mr. Stanell, Ms. Barber, and Ms. Howell indicated they would be in attendance.</p> <p>Mr. Stanell inquired if Mr. Cerven was interested in helping with the presentation. Chair Horne noted Mr. Cerven indicated he was willing to help and would reach out to him to see if he was available.</p> <p>Appointments from Board to Committee for Term Ending 2023 Notes: Chair Horne announced that the Board would consider re-appointment of Mr. Ballard, Ms. Harrigan, and Mr. Stanell and the appointment of Ms. Cindy Spray at the August 11, 2020 Board Meeting.</p> <p>Mr. Stanell noted he may not be available to serve for the full 3-year term.</p> <p>Mr. Hoover asked for an update on teacher vacancies and what the proposed new supplement is for teachers for 2020-2021.</p>

	<p>Mr. Wagner noted that, as of August 3, 2020, there were 19 teacher vacancies posted; 22 MEA para-professional vacancies posted; and 11 AFSCME vacancies posted.</p> <p>Following the update, Mr. Hoover asked for a breakdown of total teachers budgeted versus the actual teacher total today.</p> <p>Mr. Wagner addressed his questions.</p> <p>Mr. Hoover stated he was more interested in actual vacancies than posted vacancies.</p> <p>The Committee discussed Mr. Hoover's request.</p> <p>Mr. Horne noted the committee needs to know why the District has the vacancies and why people are leaving the District.</p> <p>The Committee held discussion regarding the questions on the Exit Survey pertaining to COVID.</p> <p>Mr. Hoover noted that 35 of the 43 the people that completed the Exit Survey left the District after only one or two years. He inquired about why people were leaving so soon.</p> <p>The Committee held discussion regarding his inquiry.</p> <p>Ms. Barber noted that none of the questions addressed whether people left voluntarily or if they were let go from their positions. She reminded everyone that teachers and para-professionals are annual contract workers, and many may have been dismissed from their position.</p> <p>Following the discussion, Mr. Wagner noted he would add a question to the survey regarding whether the person resigned, retired or left for another reason.</p> <p>Mr. Wagner provided an update regarding the number of people that left the District noting that 156 people left during June and July and that under 50 took the survey.</p> <p>The committee held discussion regarding the sample size and the usefulness of the survey.</p> <p>School Board Member Hopes joined the meeting at 2:45 PM.</p> <p>Ms. Harrigan asked if the principals should know why their employees left.</p> <p>The Committee held discussion regarding principal feedback, the survey, and what information pertains to the purview of committee.</p> <p>Ms. Barber reminded everyone that the survey goes to all employees, not just employees in the teacher bargaining unit.</p>
New Business	<p>Elections of Officers</p> <p>Notes: Chair Horne noted the committee needed to establish the sub-committees so they could start reviewing financial information. He noted he assumed the three committee members whose terms had expired on June 30, 2020, and were willing</p>

	<p>to continue serving on the Citizens' Financial Oversight Committee would be re-appointed by the Board.</p> <p>Mr. Ballard made a motion to re-appoint the three presiding members of the sub-committees.</p> <p>Mr. Stanell noted the Mr. Cerven was Chair of the Income and Deployment Committee and he offered to remain as Chair of the Data Analytics Committee.</p> <p>Chair Horne suggested starting with the election of Chair and Vice-Chair and move forward from there so the new Chair could provide input on the make-up of the sub-committees and the Chair of each sub-committee.</p> <p><u>Motion:</u> Ms. Barber moved that Vice-Chair Chapman be elected Chair of the Citizens' Financial Oversight Committee and that Ms. Harrigan be elected Vice-Chair.</p> <p>Chair Horne felt they should be handled one at a time.</p> <p>The motion to elect Vice-Chair Chapman as Chair was seconded by Ms. Harrigan.</p> <p>Mr. Ballard spoke regarding postponing the election of officers until the new members of the committee were appointed.</p> <p>Vice-Chair Chapman asked Chair Horne if he was interested in remaining as Chair. Chair Horne declined. Vice-Chair Chapman encouraged other members interested in the position to come forward. There being no other nominations, the Committee voted on the motion.</p> <p><u>Vote:</u> The motion passed 8-0</p> <p>Following the vote, Chair Horne noted the floor was open for nominations for Vice-Chair.</p> <p><u>Motion:</u> Ms. Harrigan declined the nomination and nominated Mr. Ballard. The motion was seconded by Mr. Stanell.</p> <p><u>Vote:</u> The motion passed 8-0.</p> <p>Following the vote, Chair Horne turned the meeting over to Chair Chapman.</p> <p>Chair Chapman accepted Mr. Stanell's offer to remain as Chair of the Data Analytics Sub-Committee.</p> <p><u>Motion:</u> The motion to approve the acceptance of Mr. Stanell's offer to remain as Chair of the Data Analytics Committee. was made by Mr. Hoover and seconded by Ms. Harrigan.</p> <p><u>Vote:</u> The motion passed 8-0.</p> <p>Chair Chapman noted the Income and Deployment Sub-Committee lost two key members. Mr. Horne said he would move from Data Analytics to Income and Deployment. Chair Chapman inquired if Mr. Hoover or Ms. Harrigan had any interest</p>
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	<p>in chairing the sub-committee. Neither Mr. Hoover or Ms. Harrigan were interested in the position.</p> <p>The Committee held discussion regarding the chairmanship of the Income and Deployment sub-committee.</p> <p><u>Motion:</u> Motion to table until the next meeting was made by Mr. Horne and seconded by Ms. Harrigan.</p> <p><u>Vote:</u> The motion passed 8-0.</p>
Administrative Matters	<p>Date of Next Meeting</p> <p><u>Notes:</u> Chair Chapman noted the next meeting was scheduled for October 2, 2020, at 2:00 PM and was tentatively schedule as a virtual meeting.</p> <p>Agenda Items for Next Meeting</p> <p><u>Notes:</u> Mr. Hoover restated the question he asked early in the meeting regarding what the proposed new supplement is for teachers for the 2020-2021 school year. Ms. Barber responded noting that information was not available, that the discussion had not taken place yet, and they wanted it to be included in the second paycheck.</p> <p>Chair Chapman noted he would include the item on the October 2, 2020 Agenda.</p> <p>Mr. Horne suggested the agenda include the following items:</p> <ul style="list-style-type: none"> • Data from Mr. Wagner related to earlier discussions. • Updated Exit Survey. <p>Mr. Stanell requested the following items be included on the next agenda.</p> <ul style="list-style-type: none"> • How the STEM funding will be deployed. • The effect on the Data and Analytics Millage Measurable items as a result of COVID. <p>Chair Chapman suggested the Committee hold discussion regarding the measurable items as the next item on the agenda. The Committee agreed to have the discussion.</p>

<p>** NEW ITEM ADDED AFTER PUBLISHING DURING THE MEETING</p>	<p>Ideas for What Data Points the Committee Should be Analyzing</p> <p>Notes: Chair Chapman turned the meeting to over to Mr. Stanell, Data Analytics Chair for the discussion.</p> <p>Mr. Stanell noted that the original focus was on school grades and performance and that the State decided to not issue any school grades for 2019-2020 due to COVID. He also noted the sub-committee was looking at teacher retention and attraction of new talent and that besides the Exit Survey there was no way of isolating the COVID losses from the impact of the referendum.</p> <p>The Committee held discussion regarding the data.</p> <p>Ms. Barber pointed out that another issue due to COVID was how many teachers were going to take temporary leave as a result of COVID.</p> <p>Mr. Hoover asked Ms. Barber how the teachers were responding to the roll-out of the new school year. Ms. Barber addressed his comments noting the conflict was not over the three options but having to return to brick and mortar when the rate of COVID is so high in the community.</p> <p>The Committee continued with discussion.</p> <p>Following the discussion, Mr. Stanell noted that rather than look longitudinally the sub-committee could expand the scope and bring in data from surrounding counties for comparison.</p>
<p>Comments from Committee Members</p>	<p>Notes: Ms. Harrigan thanked Chair Horne for doing a great job as Chair of the Committee. Ms. Barber echoed Ms. Harrigan's comments.</p> <p>Mr. Wagner noted how much he appreciates the Committee's time.</p> <p>Mr. Horne shared he had a plaque for Mr. Christopher which he would like present at the August 25, 2020 Board Workshop.</p> <p>Mr. Chapman thanked Mr. Horne for his leadership over the last two years.</p>
<p>Adjournment</p>	<p>Notes: Chair Chapman adjourned the meeting at 3:26 PM.</p> <p>Motion: Motion to adjourned was made by Mr. Horne and seconded by Ms. Harrigan.</p> <p>Vote: The motion passed 8-0</p> <p>Mr. Stanell requested the Committee's report be sent out to the Committee prior to the August 25, 2020 presentation.</p>